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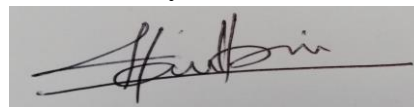
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Abstract

Record Management (RM) is a systematic control of record in an organisation which involves several activities such as the identifying, classifying, storing, securing, retrieving, tracking, and destroying or permanently preserving records. The current approach in a conventional way of record management which a paper-based version is inefficient especially when involving a tremendous number of records. This approach affected many wedding vendors since most of them still using the current approach to manage data and all of them have their own website. Due to this problem, there is a need to come out with the Record Management System (RMS) which is an automation process of record management. To overcome the encountered problem, a One Stop Wedding Center Website has been developed. Main objective of this project is to design and develop a website with able to keep track of record each boutique that register under One Stop Wedding Center. A Waterfall methodology has been used as guidelines to develop the proposed website. For the database, MySQL is used to store the data and information so that can be easily retrieved later.

Abstrak

Pengurusan Rekod (RM) adalah kawalan rekod secara sistematik di dalam sesebuah organisasi yang melibatkan beberapa aktiviti seperti mengenal pasti, mengelas, menyimpan, mendapatkan, mendapatkan semula, menjejaki dan memusnahkan atau tetap memelihara rekod. Pendekatan semasa pengurusan rekod dengan cara konvensional adalah versi berasaskan kertas yang tidak cekap terutamanya apabila melibatkan rekod yang besar. Pendekatan ini menjejaskan banyak perancang perkahwinan kerana kebanyakan daripada mereka masih menggunakan pendekatan ini untuk menguruskan data dan kesemua mereka mempunyai laman web sendiri. Oleh kerana masalah ini, terdapat keperluan untuk membina Sistem Pengurusan Rekod (RMS) yang merupakan satu proses automasi pengurusan rekod. Untuk mengatasi masalah ini, sebuah Laman Web Perkahwinan *One Stop* telah dibangunkan. Objektif utama projek ini adalah untuk mereka bentuk dan membangunkan sebuah laman web yang membolehkan setiap butik yang berdaftar dibawah Laman Web Perkahwinan *One Stop* untuk mengenal pasti setiap rekod. Metodologi *Waterfall* digunakan sebagai garis panduan untuk membangunkan laman web yang dicadangkan ini. Untuk pengkalan data pula, MySQL digunakan untuk menyimpan data dan maklumat supaya mudah diperoleh semula kemudian.

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Chapter 1 : INTRODUCTION

1.0 Introduction

Nowadays, social media has become one of the most attractive and efficient way in order to promote business. This is in line with development of human life nowadays also seen in connection with Information Technology. Development of Information Technology growing fast allows today's life to be easier and faster. As such, it is a golden opportunity for entrepreneurs to venture into business related to Information Technology in view of its needs from time to time.

The establishment of this one stop wedding center website works to make it easier for brides to find wedding packages and services that are suitable for the occasion within their own taste and budget. With this, respective brides are given a selection of wedding planner that provides a variety of services. The system also helps users to make the booking online without approaching the store or boutique location. This allows users to make bookings no matter where they are. Therefore, the respective brides who are busy with their day-to-day tasks will not be overwhelmed with the preparation of the wedding since this website is being proposed.

In addition, the system becomes the communication platform with the boutique itself. This is because on the home page of this proposed system will display the feedback and the top rank of the registered boutique for each month. Other than that, the sample photos of bridal dais, wedding dress, shoes, make-up, home wedding package and other wedding services is being displayed on the website for the customers view. The location of each boutique is shown on the Google map to ease the users to find the respective boutique.

Finally, this website can promote boutique and able to keep track of record for each boutique that register under one stop wedding center website. This website will be managed by admin, customer and vendor which include boutique, wedding planner, photographer, makeup artist and etc.

1.1 Problem Statement

- 1. The customers have to travel from one boutique to another in order to get different information about wedding preparation.**

Firstly, customers need to go to social media such as Facebook and Instagram to survey for boutique which require them to get information by contacting from one boutique to another. Because every boutique's social site does not provide complete information such as wedding packages, wedding dress rentals and so on. Most of the boutiques only provide a picture of the boutique, contact details, boutique address and operation hours. If the customers wish to ask the wedding detailed information, they might need to contact or visit the boutiques by themselves. However if the customers choose to visit the boutique, they will need to make a call to the boutique first to confirm whether the boutique is open or not. Or else, it might end up where the boutique is closed. Customers might also face problem when visiting the boutique as they don't have the full address of the boutique. Another problem is, the customers will have to wait for the boutique owner to reply if they message the boutique instead of making call. So it's really hard for a customer to get information. All the process will be repeated for many times until the customers meet the boutique that matches their requirements. This means the customers need to spend time to contact or visit the boutiques before they make their decision.

- 2. For the time being, customer details being stored inside the logbook.**

One stop wedding center website is the intermediary between a boutique (boutique vendor) and a customer to view a wedding package. Currently, the booking process is in doing manually. First, there are still many boutiques that do their tasks manually for example keeping customer data in a log book or just include the services provided in the receipt. For example the customer has made reservations in terms of bed and packages. The name will be entered in the log book and the customer will pay the deposit and the boutique will write the deposit on the receipt. Problems arise when logs and receipts are lost, which can cause problems when customer details are missing. The negligence will further fuel the customer's resentment towards the boutique. This would further

complicate the issue if the customer made a statement on social media that would cause the boutique's name to be tarnished because medial social is a major platform in society.

3. All the information regarding the services in the boutique is being display using the pamphlet or flyers which might be lost or not given to the right target of customers.

Pamphlet or flyers is a marketing strategy to promote the customer about promotion package in the boutique. The design, usability and the target of the pamphlet will affect the result of this marketing strategy. If the pamphlet is unattractive in terms of design and the information provided, this will cause the customers to keep or place any place they like without reading the pamphlet or disposes the pamphlet by the road. If the pamphlet is given it to a wrong person, the pamphlet might be useless to that person and the pamphlet will be wasted. Not only that, it can also frustrate the morale of workers in making pamphlets. At the same time, the boutiques will gain loss every month for their expenses on making and distributing pamphlets. Apart from that, there is no existing website that has all features including location, rating, scheduling and registration.

1.2 Scope

This website focuses on Malay and Chinese wedding culture. Website one stop wedding center has several scopes named admin, customer and vendor such as boutique, photographer, makeup artist and etc. Each individual of these scopes has its own role. Admin can add, edit or delete vendor under this website. Admin can also add, edit or delete events in the website. Besides, admin is responsible in maintaining the website. Vendors can give information such as service provided, staff details, promotion package. Vendors can also view information and print report about customer, staff, sales and etc. The vendors will assign job to their staff for every tasks they receive from the website. Customers play the role on providing their own details, give ratings to vendors and make booking. Vendors can only make changes in the website by managing their own details after they register under the website.

The main of one stop wedding center website is more for people to get married. Each vendor will provide information on wedding packages, wedding pictures, shoes collection, crown collections, veils and dress collections. On the home page there will be button for photographers, catering, make-up, henna as some vendors are not equipped with photographers, make-up and so on, so customers can book according to their preferences and tastes. Customers can also view the top rankings for each month to decide which one they choose. The website will displays some photos from the vendors where the customers can find make reference on which vendor provide better services. This website also has scheduling. Every boutique under this website needs to put map technology to location, with its location making it easy for a customer to go to the boutique him interest.

1.3 Objectives

The main objective of this project is to design and develop a website which able to keep track of record each boutique that register under One Stop Wedding Center.

Other objectives include:

1. To design and develop a One Stop Wedding Center Website
2. To provide a dashboard format display to each member to be able track to progress.
3. To store customer information systematically and reduce time for tracking record.

1.4 Brief Methodology

Methodology that is being used for this project is waterfall model methodology. Waterfall model is chosen because this model is easy to understand and always testing the system. Other than that, the waterfall model has distinct goals for each phase of development and once a phase of development is complete, the development proceeds to the next phase and there is no turning back. There are 6 phases for waterfall methodology which are defined requirement, design, build, testing, implementation and maintenance. The graphical representation of waterfall phases is illustrating as in Figure 1.1.

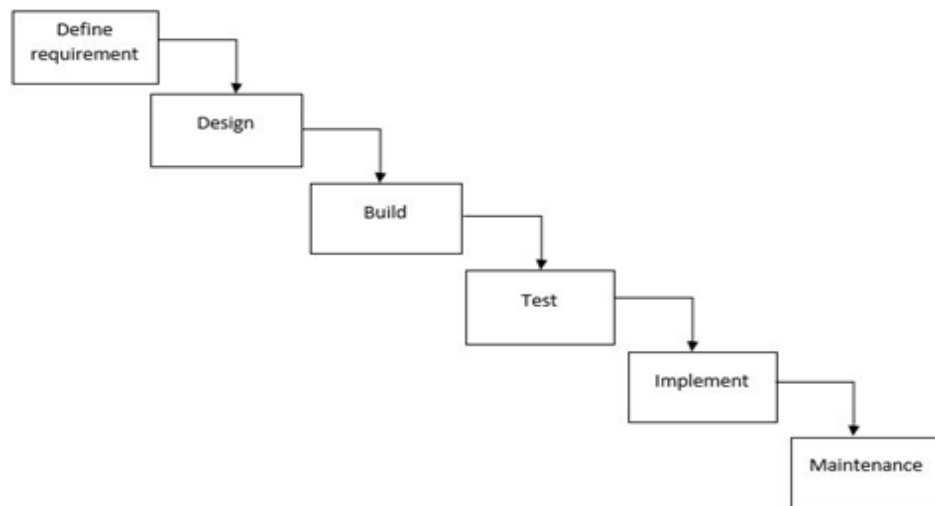


Figure 1-1: Waterfall Models

1.4.1 Phase define requirement

The requirement definition is the first phase in waterfall model. This phase identifies all the information and requirements based on the current problem. That method can be used for research, questionnaire, interview, and document review. It is produced in response to a user requirement specification and is used as the basis for designing the system.

1.4.2 Phase design

The requirement specifications from first phase are studied in this phase and the system design is prepared. The software design (UML is produced here) are all part of the deliverables of a design phase. This system design helps in specifying hardware and system requirements and helps in defining the overall system architecture.

1.4.3 Phase build

Develop phase is the Component Construction stage in the waterfall model. It deals with building, demonstrate and refine the components required for the system.

1.4.4 Phase test

Next process is to perform system and user acceptance testing. The proposed system will be tested whether it fulfilled all the requirements that needed in the system and did not produce an error.

1.4.5 Phase implement

The process of entire code creation may be subdivided into small units and each unit is developed and tested for its functionality, which is referred to as Unit Testing. Afterward, a whole system is built out of ready-made units, and the last phase starts.

1.4.6 Phase maintenance

This phase can be significantly affected by each previous step in the model, for example, mistakes made during analysis and design can seriously hinder the success of the new system. Maintenance is then seen as a reactive step in which any errors are addressed so the system can operate effectively. More about this methodology will be further discussed in Chapter 3

1.5 Significant of Project

This website can collect information each vendor that register under this website. In addition, the website can help customer to search about wedding which is braider, catering, photographer, dress, shoes, henna, canopy, and make up. Therefore, this website can give job to each vendor under this website.

In addition, usage of the dashboard for designing in the website is more attractive and customer can view the monthly top ranking for each vendor on home pages. Besides that, this one stop wedding center website is proposed in the purpose of making the brides easier when find wedding packages and wedding services that are suitable for weddings that suit their own taste and budget. Finally, the unwanted incidents such as dissatisfaction of customer, clashing between customers and rushing in order to make it on time can be avoided by using this website.

1.6 Project Schedule

Duration to complete for Final Year Project 1 is about 80 days. There are 17 tasks to be completed. Expected to be done this Final Year Project 1 is on 5th December 2019 after Final Report (Amendment) have been submitted through the FoCuSIT FYP System. Figure 1.2 is the Gantt chart of this project for FYP 1.

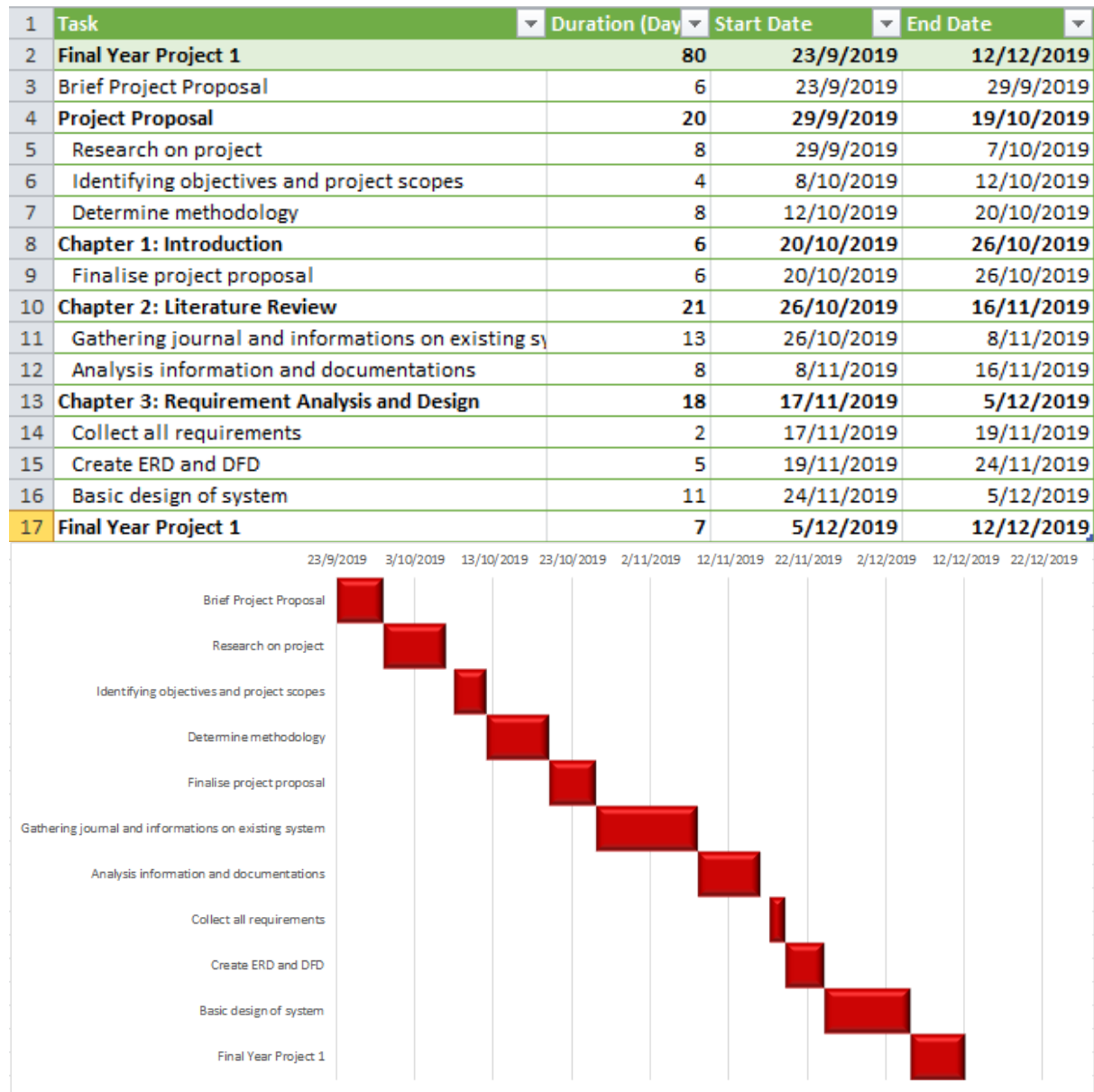


Figure 1-2: Gantt chart FYP 1

1.7 Expected Outcome

At the end of this proposed project. One stop wedding center website use the dashboard for design one stop wedding center website that is more attractive for customer to visit this website. Vendor does not need a pamphlet or flyer because all the information is inside the website. This website can show about ranking inside homepage and customer can view the top ranking which boutique is the highest month. Besides, job opportunities are given to boutique from the one stop wedding center website and the other boutique can be register to join us the website.

Other than that, this website is to design and develop a website which able to keep track of record each boutique that register under One Stop Wedding Center Website. The website can collect the information of all users that involved in this website will be stored in the database management system (DBMS) and can be updated regularly.

Aside from that, customers are able to use map technology to find the location. Being able to use map technology to find a location, it will be easy for the customer as the customer does not need to send a message to the boutique owner to find the location of the boutique. This map technology can also save customers time from waiting for boutique owners to respond to customer inquiries about location boutique.